

## POSITION DESCRIPTION: KITCHEN WORKER

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NON-EXEMPT

REPORTS TO: Restaurant Manager, Assistant Restaurant Manager, PIC

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**ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned:**

Provides customer service at kitchen and beverage counters by presenting and explaining menus, advising as to price and taking food/beverage orders via a computerized order system or manually when/if necessary.

Prepares pizzas by placing appropriate sauces and toppings on pizza rounds.

Prepares beverages for customer consumption.

Cooks pizzas in pizza oven.

Slices and delivers pizzas to customers.

Cleans parlor and parlor equipment including kitchen, beverage bar, dining room, restrooms and exterior areas of the parlor.

Answers telephone taking orders and messages.

Prepares raw pizza materials such as cheese, toppings and sauce for later use in pizza preparation.

Computes sales amounts due, collects payment and makes change.

Stocks, counts, warehouses pizza ingredients and supplies.

Cleans cooking utensils, pizza trays, beverage containers and other food preparation or service items.

Checks restaurant equipment at user level to insure proper operation reporting deficiencies to the proper maintenance authority.

**Qualifications :** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Language Skills :** Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.

**Mathematical Skills :** Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

**Physical Demands :** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly required to stand; walk; use hands, handle, or feel; reach with hands and arms and talk or hear. Specific vision abilities required by this job include close vision, distance vision and color vision.

We are proud to be an equal opportunity employer and employees or applicants will receive consideration for employment without regard to age, color, disability, gender, national origin, race, religion, sexual orientation, protected veteran status, or any other classification protected by federal, state, or local law.

